



St. Andrew Catholic School

Student iPad Usage Guidelines

Grades 4-8

1. iPads, charging adapters, cables, and school issued covers are the property St. Andrew Catholic School (SAS).
2. The school's Acceptable Use Policy for iPads and Parent/Student Handbook, on the school website, will be additional guides to you in your use of the iPad.
3. iPads will be allowed to go home with you only with permission from your teachers. It is expected that each family will monitor the use of the iPad when off school property in the same manner each family presently monitors their internet usage. Firewalls are strongly encouraged.
4. For your protection, iPads will be monitored and inspected for appropriate use aligned with St. Andrew Catholic School's values and expectations.
5. At any time, an iPad can be confiscated or iPad privileges can be suspended.
6. Clearing internet browsing history and using private browsing mode are prohibited.
7. At all times appropriate language will be used when using emails, journals, wikis, blogs, and any other forms of communication. Students will NOT create, or encourage others to create, discourteous or abusive content nor use electronic communication to spread rumors, gossip, or engage in activities that are harmful to others.
8. iPads must be brought to school fully charged.
9. iPads will be set to at least 50% brightness. A brightness level below 50% is prohibited.
10. While on school property, iPad usage will conform to the standards set by the school which includes, but is not limited to:
 - i. You may use the iPad in the classroom for teacher directed activities when being monitored by Apple Classroom.
 - ii. You will NOT leave your iPad unattended and will know where your device is at all times. iPads must be kept away from food and beverages.
 - iii. You are NOT allowed to communicate with others via technology unless directed by a teacher for a school related manner.
 - iv. Only SAS iPads can be used by students on SAS property. Personal iPads are NOT allowed.
 - v. You are NOT allowed to use any other student's iPad while on school property unless given permission by your teachers.
 - vi. Do NOT place decorations (such as stickers, markers, etc.) on iPads or iPad covers. The serial number must be in original condition upon return.

- vii. You may only use media devices (photos, videos, recordings, etc.) with permission from your teachers. NO photos of students and/or teachers will be posted on websites or social media.
 - viii. iPads are NOT to be carried or placed in backpacks without their cover closed.
 - ix. Do NOT open your cover unless instructed by a teacher in any area of the school. Only the original case provided by St. Andrew's may be used.
 - x. All students will be issued a school email address which will be used for all Google services.
 - xi. Personal apple IDs and personal emails are NOT allowed on SAS devices.
 - xii. Nothing should be downloaded on a SAS device. The school is NOT responsible for any charges relating to downloads.
 - xiii. After initial setup, your password and passcode CANNOT be changed without approval. Password sharing is prohibited.
 - xiv. After initial setup, your home and lock screen wallpaper CANNOT be changed.
 - xv. You will NOT disassemble any part of any iPad or attempt any repairs.
11. You are responsible for charges incurred for repairs and/or replacements caused by neglect or abuse. Costs will reflect current market value.
12. Families must report to the school office any case of theft, vandalism, and other acts. Parents/guardians will file a police report when the situation requires it.
13. The school administration reserves the right to adjust these guidelines at any given time. Families will be notified via email of any such adjustments.

My signature below affirms I have read, understand, and will follow the St. Andrew Catholic School's Acceptable Use Policy for iPads as well as the above stated guidelines. I understand the privilege of having and using the iPad for educational purposes and classwork. In addition, I agree to return the iPad and accessories in good working condition.

Student Name (please print) _____

Student Signature _____

Date _____

Parent Name (please print) _____

Parent Signature _____

Date _____