



**ST ANDREW  
CATHOLIC SCHOOL**  
3601 NORTH KINGS HIGHWAY  
MYRTLE BEACH, SC 29577  
p 843.448.6062 • f 843.626.8644

# **St. Andrew Catholic School**

## Reopening Plan 2020-2021

*~SHALOM~*

**WHERE EVERY CHILD IS KNOWN AND LOVED**

# St. Andrew Catholic School Reopening Plan

## TABLE OF CONTENTS

<b>Statement from the Principal</b>	pg. 4	Faculty and Staff	pg. 6	Students	pg. 8
<u>Pre-Opening Guidelines and Considerations</u>	pg. 4	<u>Students</u>	pg. 6	<u>Faculty and Staff</u>	pg. 8
<b>Facilities and Daily Operation</b>	pg. 4	<u>Arrival Time</u>	pg. 6	<u>Recording(s)</u>	pg. 9
<u>Facilities and Building Considerations</u>	pg. 4	<u>Temperature Rules</u>	pg. 6	<u>Main Office Staff</u>	pg. 9
<u>Signage</u>	pg. 4	<u>100°F or Above</u>	pg. 6	<u>Maintenance Staff</u>	pg. 9
<u>Communal Areas</u>	pg. 4	<u>Temperature During the Day</u>	pg. 6	<u>Nurse's Office/COVID-19 Station</u>	pg. 9
<u>Social Distancing</u>	pg. 4	<u>Hand Sanitizer</u>	pg. 6	<u>Nurse's Office</u>	pg. 9
<u>Water Fountains</u>	pg. 5	<u>Denying Entry</u>	pg. 6	<u>Nurse/Nurse Volunteer/Staff Member</u>	pg. 9
<u>Hallways</u>	pg. 5	<u>Dismissal</u>	pg. 7	<u>COVID-19 Station</u>	pg. 9
<u>Lockers/Cubbies</u>	pg. 5	<u>Carline</u>	pg. 7	<b>Academics and Instruction</b>	pg. 9
<u>Tardies</u>	pg. 5	<u>Staff</u>	pg. 7	<u>Academics</u>	pg. 9
<u>Cafeteria</u>	pg. 5	<u>Aftercare</u>	pg. 7	<u>MAP® Testing</u>	pg. 9
<u>Lunch</u>	pg. 5	<u>Play</u>	pg. 7	<u>Scheduling</u>	pg. 9
<u>Outdoor Picnics</u>	pg. 5	<u>Inclement Weather Days</u>	pg. 7	<u>Class Size</u>	pg. 9
<u>Classrooms</u>	pg. 5	<u>Athletics</u>	pg. 7	<u>Enrollment</u>	pg. 9
<u>Furniture</u>	pg. 5	<b>Health and Safety</b>	pg. 7	<u>Instruction</u>	pg. 9
<u>Items from Home</u>	pg. 5	<u>If Sick, Stay Home Policy</u>	pg. 7	<u>BRAVE at Home Program</u>	pg. 10
<u>Playground</u>	pg. 5	<u>Staff</u>	pg. 7	<u>Distance Learning Plan</u>	pg. 10
<u>Recess</u>	pg. 5	<u>Monitoring and Continued Screening</u>	pg. 7	<u>Teaching Methodologies</u>	pg. 10
<u>Indoor Recess</u>	pg. 5	<u>Random Temperature Checks</u>	pg. 8	<u>Google Classroom</u>	pg. 10
<u>Equipment</u>	pg. 5	<u>Isolation</u>	pg. 8	<u>Absent Student/Make-Up Work</u>	pg. 10
<u>Physical Education</u>	pg. 5	<u>Sanitization</u>	pg. 8	<u>Absences</u>	pg. 10
<u>Faculty Workroom</u>	pg. 6	<u>Communications</u>	pg. 8	<u>Zoom or Other Video Conferencing Software</u>	pg. 10
<u>Faculty Lounge</u>	pg. 6	<u>Logs and Records</u>	pg. 8	<u>Grading Practices</u>	pg. 10
<u>Main Office</u>	pg. 6	<u>Clean Facilities</u>	pg. 8	<u>Google Classroom and FACTS</u>	pg. 10
<u>Staff Meetings</u>	pg. 6	<u>Appendix B</u>	pg. 8	<u>Online Software</u>	pg. 10
<u>Arrival and Dismissal</u>	pg. 6	<u>Hand Washing</u>	pg. 8	<b>Student Resource Services</b>	pg. 10
<u>Temperature Check/Health Screening</u>	pg. 6	<u>Restrooms</u>	pg. 8	<u>Tutoring Sessions</u>	pg. 10
		<u>Student and Staff Care Plans</u>	pg. 8	<u>Learning Differences/Special Needs</u>	pg. 11
<u>Arrival</u>	pg. 6	<u>Face Masks and PPE</u>	pg. 8	<u>Tutoring Room(s)</u>	pg. 11

# St. Andrew Catholic School Reopening Plan

## TABLE OF CONTENTS

Pull Out/Push In Assistance (Title I)	pg. 11	Choir	pg. 13	Christmas Program	pg. 14
Individuals Providing Services	pg. 11	Spiritual and Religious Events	pg. 13	General Group Gatherings	pg. 14
Classroom Volunteers	pg. 11	Sacraments	pg. 13	Taste of the Town/Gala and Auction	pg. 14
<b>Learning Environment(s)</b>	pg. 11	<b>Prayers and Announcements</b>	pg. 13	<b>Field Trips and Extra-Curricular Activities</b>	pg. 14
Desks/Chairs	pg. 11	Morning Prayers and Announcements	pg. 13	Field Trips and Experiences	pg. 14
Cleaning Supplies	pg. 11	Closing Prayers and Announcements	pg. 13	School Sponsored Clubs and Activities	pg. 15
Social Distancing	pg. 11	<b>Prayer/Church Buddies and Service Projects</b>	pg. 13	<b>Transportation</b>	pg. 15
Carpets	pg. 11	Prayer Buddies	pg. 13	Carpooling	pg. 15
Sharing Materials	pg. 11	Service Projects	pg. 13	Denied Entry	pg. 15
Paper(s)	pg. 11	Special Collections for Help4Kids	pg. 13	<b>Communications</b>	pg. 15
Supply Bins/Centers Bins	pg. 11	<b>Athletics</b>	pg. 13	Designated Official	pg. 15
Library Books	pg. 11	<i>Sports Programs</i>	pg. 13	COVID-19 Plans and Reopening Guidelines	pg. 15
Classroom Rules	pg. 11	Fall Sports	pg. 13	St. Andrew Community	pg. 15
Student Assessments	pg. 12	Winter Sports	pg. 13	St. Andrew Faculty and Staff	pg. 15
Data Points	pg. 12	Spring Sports	pg. 13	Students	pg. 15
<b>Professional Development</b>	pg. 12	<i>Gym and Spectators</i>	pg. 13	Concerns or Questions	pg. 15
Diocesan Professional Development	pg. 12	Gym	pg. 13	<b>Emergency Procedures</b>	pg. 15
Professional Development	pg. 12	Spectators	pg. 14	Emergency Drills	pg. 15
Health/Safety Training	pg. 12	Concession Stand	pg. 14	<b>Diocesan Departments and Government Agencies</b>	pg. 15
<b>Specials Classes</b>	pg. 12	Cleaning	pg. 14	Freedom of Expression and Bill of Rights	pg. 15
Related Arts/Special Areas	pg. 12	<i>Tournaments and Away Games</i>	pg. 14	Catholic Schools Office (CSO)	pg. 16
<b>Restroom/Restroom Breaks</b>	pg. 12	Diocese of Charleston and Local Tournaments	pg. 14	Other Offices in the Chancery	pg. 16
Classroom Restrooms	pg. 12	Away Games	pg. 14	DHEC	pg. 16
Restroom Breaks	pg. 12	Rides/Transportation	pg. 14	Horry County School District (HCS)	pg. 16
Faculty and Staff Restrooms	pg. 12	<b>Group Gatherings and Building Usage</b>	pg. 14	CARES Act and Title Funding	pg. 16
<b>Mass and Church Attendance</b>	pg. 12	<i>Group Gatherings for St. Andrew</i>	pg. 14	<b>Appendix B: Cleaning Procedures, Checklists, and Information</b>	pg. 17
Catholic Faith	pg. 12	Meet & Greet	pg. 14	<b>Appendix C: Athletics and Sports/Play</b>	pg. 19
Mass	pg. 12	Class Parties	pg. 14		

# STATEMENT FROM THE PRINCIPAL

---

The following guidelines were developed to support St. Andrew Catholic School to reopen for the 2020-2021 school year. These guidelines were established in alignment with CDC, State, and Local recommendations for opening schools. A broad stakeholder group helped to develop these guidelines and solicited feedback from teachers, parents, principals, doctors, nurses, and pastors.

As a faith community committed to our mission, we will respond to the fluid nature of this public health emergency with recommendations that reflect science, consultation with experts, and consistency with Catholic social teachings. Our top priority is the safe return of our students to their classrooms.

You, as parents, will set the tone for the year. We ask that you read these plans, and then cheerfully discuss with your child how the Fall will be different. It is our goal to reopen our school with full intention that being in school, in-person, provides the best learning experience for our youth. We will do so as safely as possible in full cooperation with our community.

## PRE-OPENING GUIDELINES AND CONSIDERATIONS:

1. Reopening must be consistent with applicable state and local orders.
2. The school must be ready to protect children, staff, and teachers at higher risk for severe illness. Protections must be in place for both children and adults.

---

## FACILITIES AND DAILY OPERATIONS

---

### Facilities and Building Considerations:

#### SIGNAGE

Exterior and interior signage communicating how to stop the spread and describing symptoms of COVID-19 and good hygiene will be posted in the school and Community Life Center (CLC).

#### COMMUNAL AREAS

Students, staff, and visitors may not gather in communal areas in the school or Community Life Center (i.e. lobby, restrooms).

#### SOCIAL DISTANCING

Six feet of social distancing is in effect until further notice and markings on the floor may be implemented to help provide a visual for students, staff, and visitors.

## **WATER FOUNTAINS**

Water fountains will be closed to all students, staff, and visitors until further notice. Students are to bring water bottles from home that can be refilled at the refill station.

## **HALLWAYS**

Hallway traffic will be limited to the right side of the hallway, and social distanced as best possible. Markings and direction arrows on the floor may be used to help provide direction and proper spacing.

## **LOCKERS / CUBBIES**

Students may not gather at lockers or cubbies. Individual students will be sent one at a time or students whose lockers or cubbies are at least six feet apart will be permitted to attend to their locker or cubby.

## **TARDIES**

We will not institute the tardy policy for at least the first two weeks of school. Once the policy is implemented, students will report to the front office for a tardy slip and must keep six feet between one another.

## **CAFETERIA**

The cafeteria will not be used only as a cafeteria to begin the school year. It will instead be transformed into a learning space.

## **LUNCH**

All students will eat in their classroom, their assigned space, and/or outside (weather permitting) until further notice. Students will bring lunch from home until Labor Day. At that time, we will reassess and possibly offer bag lunches to order. When lunch time resumes, only plastic utensils will be used.

## **OUTDOOR PICNICS**

Teachers may take classes to designated outdoor spaces for snacks and lunch periods.

## **CLASSROOMS**

Each teacher/staff member will design a classroom learning environment that increases the space between desks/tables/chairs/students by six feet and implement classroom rules that adhere to this guideline. All students will sit facing the same direction. Desk fans are prohibited.

## **FURNITURE**

St. Andrew will remove any classroom furniture beyond what is needed to accommodate the maximum number of students assigned to a class/classroom.

## **ITEMS FROM HOME**

As few items from home as possible should be brought to school on a daily basis. Students should only really need his/her book bag (and school-issued electronic device, if available), lunchbox, and jacket, if necessary. Those items should be clearly labeled and cleaned at home regularly.

## **PLAYGROUND**

Kindergarten will continue to use the “small” playground area. All other students will play on the blacktop. Teachers and staff will be responsible for ensuring that students are socially distancing themselves and cleaning the equipment after use.

## **RECESS**

Recess times will be staggered to start the school year in order to limit the number of students who are in the playground area. This will be a fluid plan and it is anticipated that some recess periods will be shorter or broken up into multiple times a day in order to accommodate the students enrolled in St. Andrew.

## **INDOOR RECESS**

On inclement weather days, students will remain inside. Socially distanced activities may be used, avoiding games like “Heads-Up-7-Up” or “Duck-Duck-Goose” to limit students touching each other. Using the gym may not always be an option, especially if there are a number of classes that have recess at the same time.

## **EQUIPMENT**

All equipment used during recess or Physical Education should be cleaned after each use and stored properly. Contact sports are to be avoided, but students may play with their own equipment. Students should not bring outside equipment into the building unless explicitly permitted by the principal or classroom teacher. No play equipment from home is permitted.

## **PHYSICAL EDUCATION**

Physical Education will still be a part of the weekly routine and schedule at St. Andrew. The gym, playground, and blacktop will be used and the protocols stated within this document will be followed.

## **FACULTY WORKROOM**

The staff workroom will be limited to one person at a time. Staff members are responsible for wiping down the equipment used when finished.

## **FACULTY LOUNGE**

Staff must social distance in the faculty lounge. Food/drinks may be stored in the refrigerator. Communal meals will be avoided.

## **MAIN OFFICE**

The main office will be limited to one person at a time. Staff members are responsible for wiping down the equipment used when finished. Visitors must call the office and office personnel will come to the car to meet the person's need. No outside visitors are allowed in the building.

## **STAFF MEETINGS**

Staff Meetings will take place in areas that social distancing can be adhered to. Rooms such as the Art Room, Cafeteria, CLC, and Gym should be used for larger faculty and/or staff meetings.

## **Arrival and Dismissal:**

### **TEMPERATURE CHECK / HEALTH SCREENING**

All faculty, staff, and students will have their temperatures taken prior to entrance to St. Andrew Catholic School. A general health screening will be conducted for all persons about to enter the school building or CLC. Questions will include: Do you have any of these new symptoms? Fever and/or chills, cough, difficulty breathing/shortness of breath, sore throat, sneezing or runny nose, body aches, new loss of taste or smell, new rashes, night sweats, severe headache, stiff neck, eye redness, abdominal pain, vomiting, diarrhea, loss of taste or smell? Have you traveled in the past 3 weeks? Have you had close contact with someone who has traveled in the past 3 weeks? Have you been in close contact with a person confirmed to have COVID-19? Anyone who answers yes to the above questions, will be redirected to the school nurse prior to entry into the buildings. If a student fails the pre-check the parent will need to pull his/her car over to a designated area to be further screened by the school nurse.

### **Arrival:**

#### **FACULTY AND STAFF**

Faculty and staff will have their temperatures recorded and health screening questionnaire prior to 7:30 AM by the school nurse or appointed representative. Staff members are to enter through the front glass doors by the lobby only.

#### **STUDENTS**

Students will have their temperatures and health screening taken in the car, in the car line, by an appointed representative. Students must enter through the front doors only. Students are asked to use the hand-sanitizer outside each classroom door before entering.

#### **ARRIVAL TIME**

St. Andrew Catholic School will open its doors at 7:30 AM. The school will assign drop-off times by alphabetical order and we strongly suggest that parents arrive during that time frame until further notice.

#### **TEMPERATURE RULES**

No one will be admitted into the building with a temperature of 100.4°F or above.

#### **100.4°F OR ABOVE**

Students and staff with a temperature of 100.4°F or above will be sent home for the day. Students and staff may not return to school until the appropriate measures have taken place including, but are not limited to, receiving a negative COVID-19 test, doctor's note, self-quarantining staying at home and isolating for a period of time until symptoms are better, and at least 10 days have passed since onset of illness, and fever free for 24 hours without the use of fever reducing medication. Families are encouraged to communicate with the school nurse as a partnership for health and for tracking measures.

#### **TEMPERATURE DURING THE DAY**

If a student or staff member has a temperature of 100.4°F or above during the day, the same rule applies as above. Temperatures will be taken by the school nurse, teacher, or appointed representative mid-way through the day.

#### **HAND SANITIZER**

Hand Sanitizer will be available for students, staff, and visitors as they enter the school building or elsewhere throughout the campus.

#### **DENYING ENTRY**

St. Andrew Catholic School reserves the right to deny entry to staff, students, and/or visitors at any time, but especially to those who have any contagious disease, including COVID-19, or are liable to transmit it after exposure.

## **Dismissal:**

### **CARLINE**

St. Andrew Catholic School will begin carline at 2:45 PM and anticipate it ending at approximately 3:00 PM. Students will be called from their classroom via walkie-talkie and will wait in the waiting areas under the awning, socially distanced, until the whistle is blown for them to get into the car. Parents are not allowed to walk into the building to sign students out during carline. If a student must dismiss early, the parent will call the front office and the student will be escorted to the car. There will be no special accommodations for after-school personal activities.

### **STAFF**

All staff will be utilized to assist in the dismissal process and will be assigned a location at the beginning of the school year by the school administration.

### **AFTERCARE**

All students will remain in their assigned space/classroom until carline is completed. Once carline has finished, aftercare students will report to the cafeteria. Attendance will take place and a pre-packaged snack will be provided.

### **PLAY**

The same recess rules will apply in Aftercare.

### **INCLEMENT WEATHER DAYS**

On days when the weather is not conducive to outside play the indoor recess rules will apply.

### **ATHLETICS**

All students will remain in their assigned classroom until carline is completed. Once carline has finished students registered for an after-school sport will be called to the front to be taken to the designated practice area. *Athletics may be suspended until conditions are deemed safe.*

---

## **HEALTH AND SAFETY**

---

### **IF SICK, STAY HOME POLICY**

St. Andrew Catholic School will communicate often and regularly that if a student or someone in the family has been sick or is currently sick, the student must stay home. Students can login virtually for the day through live-stream and Google Classroom. The same rule will apply for staff.

### **STAFF**

If a staff member is sick, he/she must stay home and may not return to school until a negative COVID test is received, 24 hours without fever, or the set quarantine has been adhered to and the staff member is cleared to return. Staff members receive 10 days paid leave according to the benefits package offered by St. Andrew Catholic School. Staff is encouraged to save these days for emergency sickness.

Employees who have symptoms of COVID-19 when they arrive at work or become sick during the day will be separated immediately from others and sent home. Employees who develop symptoms of COVID-19 outside of work should notify the principal and stay home. Sick employees are encouraged to contact their medical provider and should initiate isolation at home until they have met the criteria to discontinue home isolation. The isolation period for COVID-19 may be discontinued when each condition is met: 1. Your symptoms are better, and 2. At least 10 days have passed since onset of illness, and 3. Fever is resolved for 24 hours without the use of fever reducing medication. **PER CDC GUIDELINES:** Employers should not require sick employees to provide a COVID-19 test result or healthcare provider's note to validate their illness, qualify for sick leave, or return to work. The school nurse reserves the right to send any employee home due to illness based on his/her clinical assessment.

### **MONITORING AND CONTINUED SCREENING**

All staff must monitor and continue to screen students throughout the school day and at all after-school activities/events. Teachers and staff must be prepared to take the temperature of a student and watch for symptoms. If a student presents themselves as potentially having COVID-19, the teacher must immediately contact the nurse and front office. The nurse will isolate the student in the nursing office and will notify the parent to pick up the student within 30 minutes. For all other injuries or non-related COVID-19 issues, students may come to the nurse's office if it cannot be treated within the classroom environment.

When a confirmed case of COVID-19 has entered the school, in coordination with local health officials, a short-term closure (2-5 days) may be necessary. A short-term dismissal will allow for cleaning and disinfecting the school thoroughly, time for the local health officials to gain a better understanding of the COVID-19 situation impacting the school and will allow the local health officials to help the school determine appropriate next steps, including whether an extended dismissal duration is needed to stop or slow further spread of COVID-19.

## **RANDOM TEMPERATURE CHECKS**

St. Andrew Catholic School reserves the right to randomly check the temperature of any student or staff member throughout the school day.

## **ISOLATION**

Students and/or staff members who are suspected of having COVID-19 symptoms will be moved into the nurse's office.

## **SANITIZATION**

The room or learning space where the suspected ill student/staff member is located will be sanitized and cleaned immediately. Windows will be opened to increase air circulation in that space, if possible. Other areas of the building where the suspected ill student/staff member (such as bathroom, common areas, etc.) visited will be cleaned. Any other available resource, such as HVAC air filters and vacuums with HEPA filters, will be used. The student/staff in the affected area will be moved to another location.

## **COMMUNICATIONS**

See the *Communications and Emergency Procedures* section of this document.

## **LOGS AND RECORDS**

Logs and records will be kept, especially if a student/staff member tests positive for COVID-19. St. Andrew will communicate with appropriate stakeholders, DHEC, and parents and students in close contact.

## **CLEAN FACILITIES**

To protect the health and safety of students and staff to the best of its abilities, St. Andrew will provide cleaning products and follow updated guidelines from government agencies on disinfecting, sanitizing, and cleaning the school facilities. For more information about the school's cleaning procedures, please visit *Appendix B* at the conclusion of this document.

## **APPENDIX B**

*Appendix B* has information on cleaning/sanitizing toys, playgrounds, outdoor equipment, daily classroom cleaning procedures, etc.

## **HAND WASHING**

Students and staff will be encouraged to wash their hands with soap and water throughout the day. Time will be allotted in the schedule for proper hand washing, and the nurse will provide instruction. If soap and water are not readily available, hand sanitizers with at least 60% alcohol should be used.

## **RESTROOMS**

Teachers and staff will be expected to review restroom procedures with students at the beginning of the year. Students must clean up after themselves in the restroom, as best as possible, and wash their hands with soap and water. Maintenance will monitor the bathroom cleanliness throughout the school day and will disinfect periodically throughout the day.

## **STUDENT AND STAFF CARE PLANS**

Student health plans are updated on the Healthy Assessment form and it is the responsibility of staff to review those plans regularly. Staff members who have underlying health conditions should confide in the school's principal and/or nurse to voice their concerns, so that they may be addressed accordingly and following recommendations from the Human Resources Department of the Diocese of Charleston.

## **Face Masks and Personal Protection Equipment (PPE):**

### **STUDENTS**

Students are expected to wear a face mask while in the building that covers the nose and mouth. Students will wear a face mask when moving from space to space and in the classroom. When socially distanced and working individually, students may take a break from wearing the mask as needed. Face masks will follow along with the St. Andrew Catholic School dress code, meaning that they will not display any inappropriate words, symbols, or messages as well as not be politically motivated, anti-Catholic/religious, or have symbols of hate. Though St. Andrew Catholic School will encourage simple masks, it recognizes that this is an opportunity for students to wear something unique and identifiable as their personal face mask. A school face mask will be provided. Cloth masks should be laundered daily in hot soap and water. It would be helpful to have more than one cloth mask for this reason. Disposable paper masks should be discarded at the end of each day. All masks must be clearly identified with the student's name.

### **FACULTY AND STAFF**

Faculty and staff are required to wear a face mask and/or face shield when in contact with students and especially when working closely with a student/group of students, meeting with parents and colleagues (unless socially distanced), and moving from space to space (individually or guiding a class or group of students to their next location). When appropriate, face shields can be used, such as working in small groups or one-on-one with students so that the student may follow the faculty/staff member's mouth. Faculty and staff may have a face mask that is appropriate to the dress code for staff and are encouraged to have at least more than one with them during the school day.



## **RECORDING(S)**

Teachers should not wear a face mask when recording themselves for an online class, but instead should either be socially distanced from the nearest student(s) or wear a face shield.

## **MAIN OFFICE STAFF**

Members of the main office should not meet with anyone without wearing a mask. This would include meeting with guests, interacting with students, welcoming visitors, and engaging with colleagues. No one should be permitted into the main office unless they are there for a specific reason (i.e. meeting with the principal or teacher, needing specific assistance).

## **MAINTENANCE STAFF**

Members of the maintenance team should wear a mask, especially when cleaning/sanitizing the building, entering into a class that has people present, engaging with colleagues, etc.

## **Nurse's Office / COVID-19 Station:**

### **NURSE'S OFFICE**

The current nurse's office shall remain and be designated a space where students or staff who do NOT display symptoms of COVID-19 can continue to visit. No nebulizer treatments will be administered until further notice.

### **NURSE / NURSE VOLUNTEER / STAFF MEMBER**

The person attending to a sick student or staff member must wear a face mask and full PPE gear. The room will be cleaned after each person departs by the person attending to the sick student or staff member.

### **COVID-19 STATION**

St. Andrew Catholic School will isolate students or staff that are displaying symptoms of COVID-19 in the nurse's clinic and will not allow any other student to be admitted. The student displaying COVID-19 symptoms will be evaluated, picked-up, and then the room will be sanitized. The room will remain unused for 24 hours.

---

## **ACADEMICS AND INSTRUCTION**

---

### **ACADEMICS**

St. Andrew Catholic School will continue to provide a well-rounded academic program for all students. Though the schedule will be different, students should still come to expect core classes, high-interest classes, and special areas/related arts as a part of the regular school day and experience. The schedule will be developed later in the summer based on recommendations from the Diocese of Charleston and any further updates to the Center for Disease Control (CDC) guidelines for reopening schools.

### **MAP® TESTING**

The Diocese of Charleston is moving forward with MAP® Testing for the fall, winter, and spring. This information, especially in the fall, will help to determine individual student progress, especially coming from three months of distance learning and two months of summer break.

### **SCHEDULING**

To the greatest extent possible, St. Andrew will minimize student transitions during the day. Doing so may, and most likely will, require significant alterations to the traditional schedule and model. All staff will support these alterations and will collaborate with the school administration for needed changes and flexibility.

### **CLASS SIZE**

Each available learning space in the main school building, Community Life Center, and church will be measured to ascertain its square footage and then be divided by 36, as currently recommended by the Center for Disease Control (CDC). This will help to determine the class size in that space, including teacher(s), classroom assistants, and other support staff.

### **ENROLLMENT**

Based on current data, it is the belief that all students can be physically welcomed back onto campus for the start of the academic year. At this time, no alternating schedules are being discussed as they are elsewhere (i.e. attending school every other day). Class sizes will be limited.

### **INSTRUCTION**

Teachers will continue to create lesson plans and unit plans that target diocesan/state/school identified standards. Teachers will modify lesson plans as appropriate and based on students' needs. Small group instruction will continue to be encouraged, with appropriate precautionary measures in place, especially for reading and math. Whole group instruction in the high-interest and related arts classes will be suitable. High-interest classes are Social Studies, Religion, and Science.

## **BRAVE AT HOME PROGRAM**

It is anticipated that a small percentage of the population at St. Andrew will continue to learn virtually and are offered the BRAVE at Home Program. This program is designed for students who are at high risk for COVID-19 or live with compromised family members. Parents interested in staying at home, but seeking an accredited, teacher-led program are encouraged to explore this option on our website at <http://www.standrewschoolmb.com/about-us/brave-at-home.cfm>.

## **DISTANCE LEARNING PLAN**

St. Andrew Catholic School developed a Distance Learning Plan based on a template given to the school by the Diocese of Charleston. That plan will be initiated should St. Andrew be forced to close for any reason including, but not limited to, COVID-19 or other infectious diseases, weather (hurricane, tropical storm, snow/ice, etc.), and/or at the bishop's or pastor's discretion. St. Andrew already has in place the policy to follow Horry County School District on weather-related closings, delays, or cancellations and will only stray from that policy based on the information in the previous sentence or with a federal/state/local government mandate, if applicable.

## **TEACHING METHODOLOGIES**

Classroom methods, such as group work and labs, may continue, but social distancing practices must be in place. Students will wear masks in group activities and will use individual supplies. Every precaution should be taken by the teacher/staff member prior to starting group activities to ensure that classroom rules and social distancing practices will be followed. Materials will be sanitized after use.

## **GOOGLE CLASSROOM**

It is expected that all teachers will continue to utilize Google Classroom (or other online platform permitted by the school administration) even when reopening for the fall. These online platforms will permit teachers/staff to post classwork and homework on a regular basis to help limit the amount of copying that has to be done and to limit the amount of interaction (touching) of work turned in/handed out. This will also limit the amount of books/workbooks that a student has to take home on a daily basis.

## **ABSENT STUDENT / MAKE-UP WORK**

By utilizing Google Classroom or other online platforms, there will not be a significant lag in students having to make up work because they are out for an extended period of time due to illness, death in the family, travel, etc. Classes will be live-streamed for students who must be out for extended periods of time.

## **ABSENCES**

Because of this possibility, and based on the current Diocese of Charleston guideline on virtual learning attendance, a child who learns from home for any period of time will be considered PRESENT should they complete a majority of the work assigned to them during that time frame. A child who does not complete any of the work will be marked ABSENT for the day, but the work will still be expected unless the teacher has granted it to be excused.

## **ZOOM OR OTHER VIDEO CONFERENCING SOFTWARE**

Online video conferencing software such as Zoom, should be used to conference with parents or when meeting with students who are learning from home, should the school be forced to close for any reason. By conferencing with parents in this manner, it will limit the number of visits a parent has to make to the school building.

## **GRADING PRACTICES**

The current grading practices and policies as outlined in the Parent-Student Handbook and Faculty-Staff Handbook of St. Andrew Catholic School will be adhered to. Only in the event of closing school will the administration require teachers to modify their grading practices.

## **GOOGLE CLASSROOM AND FACTS**

St. Andrew anticipates being able to link Google Classroom and FACTS this summer for teacher convenience.

## **ONLINE SOFTWARE**

St. Andrew continues to purchase or utilize various online software programs to support student learning. Currently, St. Andrew uses ALEKS Math, STAR/Accelerated Reader, Scholastic, and other publishers to enhance the learning experience for students. It is anticipated that those will continue as St. Andrew reopens and for those who are learning from home. It will also help with homework and classwork. Links will be placed on teacher's Google Classrooms to the programs they utilize. Other programs will continue to be explored.

---

## **STUDENT RESOURCE SERVICES**

---

### **TUTORING SESSIONS**

Teachers will be highly encouraged to select at least one day a week where they will meet with students, especially those that are struggling, individually or in a small group. Teachers will invite the student(s), along with parental permission, to stay with them from 3:00 PM to 3:30 PM on that day to work on core concepts in which the student is lacking. Appropriate Safe Haven, safe environment, and classroom protocols based on COVID-19 will be used.

## **LEARNING DIFFERENCES / SPECIAL NEEDS**

Students with IEPs, 504 Academic Assistance Plans (AAPs), and/or other accommodations/modifications will have their plans/goals reviewed prior to the start of the 2020-2021 school year. Based on these plans and goals, a schedule for services will be created by the Resource Coordinator. St. Andrew will work closely with the local therapy groups, school district, speech therapists, and academic specialists to administer the plan and monitor the goals. Therapists, support staff from the school district, and academic specialists must adhere to St. Andrew's COVID-19 protocols as well as the Safe Haven and safe environment protocols. The Resource Coordinator will be responsible for informing the visiting therapists, support staff, and academic specialists of the revised policies and procedures.

## **TUTORING ROOM(S)**

After each use, the areas in which students are receiving services will need to be cleaned. Therapists, support staff, and academic coaches should be informed of where to find disinfectant products and how to help St. Andrew clean the space they are using.

## **PULL OUT / PUSH IN ASSISTANCE (TITLE I)**

Students who are pulled out or pushed in of a classroom must wear a face mask when moving from space to space. All Support staff must adhere to the face mask or face shield protocols for working with individual students or small groups.

## **INDIVIDUALS PROVIDING SERVICES**

Individuals who are providing a service to students (student screening, title services, individual student help, small group help, therapy, academic tutoring, counseling, etc.) and are authorized by the school administration are permitted into the school and classroom, but must follow all St. Andrew protocols, including temperature and health screenings, and adhere to the safe environment protocols.

## **CLASSROOM VOLUNTEERS**

There will be no volunteers permitted in the classrooms at the beginning of the academic year.

---

# **LEARNING ENVIRONMENT(S)**

---

## **DESKS / CHAIRS**

Desks and chairs must be cleaned between classes (if exchanging) by staff and teachers. Maintenance will only be contacted for major concerns or issues.

## **CLEANING SUPPLIES**

Cleaning supplies/disinfectants will be properly labeled, kept in a safe place, and stored in each classroom/room of the school. Teachers must use gloves as the product dictates.

## **SOCIAL DISTANCING**

Desks/chairs must be set up to allow for appropriate social distancing. The teacher should not allow students to move freely about the classroom. Permission must be sought every and any time a student needs to move. A teacher should avoid a student or students coming up to his/her desk during independent or group work.

## **CARPETS**

Carpet time may be utilized by the classroom teacher but, based on the size of the carpet, social distancing rules apply, and students must report to the same spot every time, all the time.

## **SHARING MATERIALS**

St. Andrew strongly prohibits shared materials that cannot be properly sanitized or cleaned after each use. Students will be responsible for their own materials throughout the day.

## **PAPER(S)**

Teachers will avoid passing out and collecting papers whenever possible. Tuesday Folders and the information within, will be available in Google Classrooms until further notice. This includes graded papers, etc.

## **SUPPLY BINS / CENTERS BINS**

Classes that utilize commonly used centers or bins must create individual bins for individual students. Any common bins will be removed from the classroom (i.e. pencil jars, paper bins, stuffed animal bins, etc.).

## **LIBRARY BOOKS**

Library books that are collected back must not be touched for 72 hours, as currently recommended.

## **CLASSROOM RULES**

Each classroom and learning space must have designated classroom rules that follow the guidelines as outlined in this document as well

as the BRAVE language, Parent-Student Handbook, and Faculty-Staff Handbook. Students must be reminded of these rules on a consistent and regular basis.

## **STUDENT ASSESSMENTS**

Students will receive summative and formative assessments. Performance-based assessments will also be utilized (STREAM). Depending on device availability, assessments can be placed on Google Classroom for students to complete rather than on paper.

## **DATA POINTS**

Software and online programs will continue to be used as ways to retrieve information about a student and his/her learning/learning goals.

---

## **PROFESSIONAL DEVELOPMENT**

---

### **DIOCESAN PROFESSIONAL DEVELOPMENT**

All Core Instructional Practices (CIP) for the first part of the academic year have been cancelled. The bi-annual Teacher's Educational Conference in March is currently on-target to be held in Columbia on March 4 and 5. Catechetical trainings are available online for teachers and staff.

### **PROFESSIONAL DEVELOPMENT**

Currently, all professional development for the 2020-2021 school year is tentative. Should there be appropriate funding, St. Andrew will continue to support teachers and staff in the areas of STREAM and distance/virtual learning (new technologies and programs). Other professional development will focus on accommodations and differentiating instruction for students with special needs. Some training will take place in-person with social distancing protocols in place while others may take place virtually.

### **HEALTH / SAFETY TRAINING**

There will be a review of this document and the guidelines associated with reopening St. Andrew for staff in August. If available, St. Andrew will work with the local police departments, fire departments, health officials, etc. to provide additional support.

---

## **SPECIALS CLASSES**

---

### **RELATED ARTS / SPECIAL AREAS**

Whenever possible, St. Andrew will schedule specials teachers to travel from classroom to classroom rather than welcoming the students into the Library or Spanish room. Some classes may be split into two sections to allow for social distancing. These will be determined when the schedule for the school year (or first semester) is developed.

---

## **RESTROOM / RESTROOM BREAKS**

---

### **CLASSROOM RESTROOMS**

Classroom restrooms that are available should be monitored by the classroom teacher and/or classroom assistant. They should be cleaned as best as possible throughout the day, without disrupting the classroom pace. Maintenance shall only be called for major concerns or issues in the classroom or school restrooms.

### **RESTROOM BREAKS**

To lessen the possibility of a number of students using the available restrooms, St. Andrew will look to implement restroom breaks for each class that does not have an individual bathroom as a part of the schedule so that this is a planned portion of the day.

### **FACULTY AND STAFF RESTROOMS**

Staff should wipe down the areas that they touched before leaving the facility.

---

## **MASS AND CHURCH ATTENDANCE**

---

### **CATHOLIC FAITH**

Catholic Identity is paramount to the mission of St. Andrew Catholic School.

### **MASS**

St. Andrew Catholic School will follow the protocols of the Diocese of Charleston and from St. Andrew Catholic Church for Masses.

The church is disinfected after each Mass. Masses will be held Wednesdays and Thursdays at 1:00 for school students only. The doors of the church will be locked. Students will social distance and wear face masks. Grades 6-8 will attend Mass on Wednesday and 2-5 on Thursday. Kindergarten and 1st graders will not attend at this time. Eucharistic ministers will be assigned to each class and will wear a mask when distributing the Eucharist. When students approach to receive the Eucharist they are to remove their mask, receive the Body of Christ in their hand, consume, put the face mask back on, and return to their seats.

## **CHOIR**

Choir will be suspended during the first quarter of the school year. Individual cantors may be used if he/she can sing with a face mask. The choir loft will be closed except to the cantor, music director, and organist.

## **SPIRITUAL AND RELIGIOUS EVENTS**

Spiritual and religious events, class retreats, etc., will be postponed until further notice. Opportunities for virtual attendance to these events will be considered.

## **SACRAMENTS**

The Sacraments administered to the school students will follow the guidelines and protocols of St. Andrew Catholic Church

---

## **PRAYERS AND ANNOUNCEMENTS**

---

### **MORNING PRAYERS AND ANNOUNCEMENTS**

We anticipate a delay in the arrival of students because of health screenings that take place in carline, so the principal will pre-record announcements and send the link to homeroom teachers to view on SmartBoards at 7:55 AM every morning.

### **CLOSING PRAYERS AND ANNOUNCEMENTS**

Closing prayers will begin at 2:40 PM each day (11:25 AM on early dismissal days) over the school's intercom system.

---

## **PRAYER / CHURCH BUDDIES AND SERVICE PROJECTS**

---

### **PRAYER BUDDIES**

Teachers of K, 8<sup>th</sup>, 1<sup>st</sup>, and 7<sup>th</sup> grades should devise a way for Prayer/Church Buddies to continue in a safe way that adheres to the social distancing guidelines, such as virtual meetings, card writing, etc.

### **SERVICE PROJECTS**

St. Andrew will not participate in or require any community service projects that take place outside of the school or school day during the first semester. However, St. Andrew will promote and encourage students (or classes) to participate in projects virtually, at home, and through campaigns such as letter writing to the local nursing homes, etc.

### **SPECIAL COLLECTIONS FOR HELP4KIDS**

Special collections that take place in the school will be reviewed.

---

## **ATHLETICS**

---

### **Sports Programs:**

#### **FALL SPORTS**

St. Andrew plans to offer girls Volleyball in the fall if conditions warrant safe play.

#### **WINTER SPORTS**

St. Andrew plans to offer boys' and girls' Basketball in the winter if conditions warrant safe play.

#### **SPRING SPORTS**

St. Andrew plans to offer Golf and Soccer in the spring if conditions warrant safe play.

### **Gym and Spectators:**

#### **GYM**

The Community Life Center has the gym available on some afternoons and evenings for athletics to take place. However, the constant

shifting of programs and church activities, as well as the need to clean/sanitize the space after use, may create scheduling conflicts and the gym may not be as available as it once was.

## **SPECTATORS**

When possible, St. Andrew will welcome spectators to athletic events and will ask that they follow social distancing guidelines and/or wear face masks. Catholic Mutual and/or the SCISA Phase guidelines will address spectators, or at least is anticipated to. Please see also *Group Gatherings and Building Usage* in this document.

## **CONCESSION STAND**

When athletic events begin full competition, the Athletic Director will review if a concession stand will be warranted and permissible. If a concession stand opens, it must be done so following available guidelines.

## **CLEANING**

The Athletic Director and/or coaches are responsible for the gym and all athletic equipment/athletic offices and storage spaces. All items used must be properly stored and cleaned/sanitized. Maintenance must be notified if there is a major issue or concern in the gym.

## **Tournaments and Away Games:**

### **DIOCESE OF CHARLESTON AND LOCAL TOURNAMENTS**

Tournaments will be vetted if they are available to the St. Andrew athletic department.

### **AWAY GAMES**

The Athletic Director will verify all away game locations to ensure that the school has followed CDC protocols before St. Andrew arrives. The Athletic Director will also ensure that, if the school has any protocols for St. Andrew fans and student athletes, they are shared with the St. Andrew community prior to arrival on that campus.

### **RIDES / TRANSPORTATION**

Students and families will be responsible for their own rides to and from away games. Carpooling to away games will be discouraged.

---

## **GROUP GATHERINGS AND BUILDING USAGE**

---

### **Group gatherings for St. Andrew (First Semester - through to January 2021):**

#### **MEET AND GREET**

Plans will be determined later in the summer.

#### **CLASS PARTIES**

Halloween and Christmas parties will be reviewed and discussed at a later date.

#### **CHRISTMAS PROGRAM**

The Christmas Program will be scheduled, but will be evaluated at a later date.

#### **GENERAL GROUP GATHERINGS**

All group gatherings and special activities will be reviewed, however, the current recommendation from the Diocese of Charleston is to cancel all in-person gatherings, if not specifically listed above.

#### **TASTE OF THE TOWN / GALA AND AUCTION**

Taste of the Town for 2020 is officially postponed until November 2021. We will encourage our community to support our local restaurants via take-out and delivery throughout the year. The school will promote a calendar with a schedule of restaurants to patronize throughout the year. Our Gala and Auction are rescheduled for spring of 2021.

---

## **FIELD TRIPS AND EXTRA-CURRICULAR ACTIVITIES**

---

### **FIELD TRIPS AND EXPERIENCES**

All field trips and field experiences will be cancelled or postponed for the first semester (through to January 2021). No trips will be scheduled.

## **SCHOOL SPONSORED CLUBS AND ACTIVITIES**

These groups may meet during or immediately after school, only at the school, if appropriate social distancing protocols are followed and in place. There will be no clubs or after school activities until after Sept. 15. At that time all considerations will be taken. If Religious Education uses the building, they must adhere to the sanitizing and cleaning guidelines within this document.

---

## **TRANSPORTATION**

---

### **CARPOOLING**

Carpooling to and from school will be strongly discouraged. It is advised that parents/guardians bring and pick up their own children.

### **DENIED ENTRY**

Families will understand that, if they choose to carpool to school, if a sick (does not pass the screening) student is brought to school, he/she will remain the responsibility of the carpooling family. **STUDENTS MUST ARRIVE THROUGH CARLINE.** No walk-ups are allowed.

---

## **COMMUNICATIONS**

---

### **DESIGNATED OFFICIAL**

The principal or principal-designated staff member will handle all communications regarding COVID-19. No other staff member is permitted to speak to/email/text/call other staff members or community members without explicit permission due to health privacy laws and holding confidentiality.

### **COVID-19 PLANS AND REOPENING GUIDELINES**

Stakeholders such as the pastor, St. Andrew Advisory Board, and Parish Council will be advised of the plans and reopening guidelines that are to be put into place.

### **ST. ANDREW COMMUNITY**

All community members will be informed of the guidelines that pertain to student safety, academics and learning, faith life, and programs.

### **ST. ANDREW FACULTY AND STAFF**

Staff will receive support and training on these guidelines and those that are recommended or required to be followed (i.e., CDC, Diocese of Charleston, St. Andrew Catholic Church, etc.).

### **STUDENTS**

It is the duty of the teacher/classroom assistant/staff member to teach and reinforce health and safety procedures to all students starting on the first day of school. The nurse will work in collaboration with the teachers.

### **CONCERNS OR QUESTIONS**

Any concerns or questions that arise from the staff or community regarding St. Andrew's policies and protocols within its plan for reopening, or once reopened, must be communicated with the school principal. Staff who violate this process are subject to discipline and/or termination.

---

## **EMERGENCY PROCEDURES**

---

### **EMERGENCY DRILLS**

All emergency drills will take place as required and will follow social distancing guidelines as best as possible, understanding limitations and available space. The use of face masks will be required during drills.

---

## **DIOCESAN DEPARTMENTS AND GOVERNMENT AGENCIES**

---

### **FREEDOM OF EXPRESSION AND BILL OF RIGHTS**

Freedom of Speech/Expression and other rights under the Bill of Rights do not apply to St. Andrew Catholic School. St. Andrew is a private institution. Staff or students who refuse to follow the policies, procedures, and guidelines for reopening and maintaining a safe and healthy environment will no longer be welcome at St. Andrew.

## CATHOLIC SCHOOLS OFFICE (CSO)

St. Andrew will communicate regularly with the CSO and anticipate it will do the same for all Catholic schools in the state of South Carolina, especially about any new updates or changes in procedures or processes for Catholic schools. As soon as those changes are reviewed, they will be communicated out to the school staff and/or community.

## OTHER OFFICES IN THE CHANCERY

St. Andrew Catholic School will communicate with Catholic Mutual, Human Resources, the Finance Department, the Communications Office, and Bishop's Office, among others, if COVID-19 has presented an issue or a challenge to the St. Andrew community.

## DEPARTMENT OF HEALTH AND ENVIRONMENTAL CONTROLS (DHEC)

St. Andrew follows procedures and recommendations from DHEC, including updates on school shot records (immunizations) and anticipates an annual inspection of the records in the fall.

## HORRY COUNTY SCHOOL DISTRICT (HCS)

Though St. Andrew has no obligation to HCS, because the school receives title funds and our students are tested by HCS staff, it is imperative that the school and those staff members communicate regularly with each other, especially if there is a health concern.

## CARES ACT AND TITLE FUNDING

St. Andrew qualifies and will continue to use funds from the CARES Act and HCS Title Funding to support St. Andrew programs and professional development. There are specific rules and policies in place for how these funds are to be used, so if there are any questions from staff, they must be brought to the principal immediately.





# APPENDIX B

## CLEANING PROCEDURES, CHECKLISTS, AND INFORMATION

---

**HANDWASHING POSTERS LINK:** <https://www.cdc.gov/handwashing/posters.html>

### **CLEANING AND DISINFECTING OUTDOOR AREAS**

- Outdoor areas, like playgrounds in schools and parks generally require normal routine cleaning, but do not require disinfection.
  - Do not spray disinfectant on outdoor playgrounds- it is not an efficient use of supplies and is not proven to reduce the risk of COVID-19 to the public.
  - High touch surfaces made of plastic or metal, such as grab bars and railing should be cleaned routinely.
  - Cleaning and disinfection of wooden surfaces (play structures, benches, tables) or ground covers (mulch, sand) is not recommended.
- Sidewalks and roads should not be disinfected.
  - Spread of COVID-19 from these surfaces is very low and disinfection is not effective.

**Adapted from the Center for Disease Control website:** <https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>

### **CLEANING AND SANITIZING TOYS**

- Toys that cannot be cleaned and sanitized should not be used.
- Toys that children have placed in their mouths or that are otherwise contaminated by body secretions or excretions should be set aside until they are cleaned by hand by a person wearing gloves. Clean with water and detergent, rinse, sanitize with an EPA-registered disinfectant, rinse again, and air-dry. You may also clean in a mechanical dishwasher. Be mindful of items more likely to be placed in a child's mouth, like play food, dishes, and utensils.
- Machine washable cloth toys should not be used at all.
- Set aside toys that need to be cleaned. Place in a disband with soapy water or put in a separate container marked for "soiled toys". Keep dishpan and water out of reach from children to prevent risk of drowning. Washing with soapy water is the ideal method for cleaning. Try to have enough toys so that the toys can be rotated through cleanings.
- Children's books, like other paper-based materials such as mail or envelopes, are not considered a high risk for transmission and do not need additional cleaning or disinfection procedures.

**Adapted from the Center for Disease Control website:** <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/guidance-for-childcare.html>

### **ITEMS AND AREAS THAT REQUIRE DAILY CLEANING AND/OR SANITIZING**

Routine cleaning and disinfecting Clean and disinfect at least daily (or more, depending on use patterns) frequently touched surfaces and objects such as:

- Face shields
- Doorknobs and handles
- Stair rails and handrails
- Student desks and chairs
- Classroom centers and shared manipulative

- Lunchroom, labs, fine arts, and library tables and chairs
- Countertops
- Light switches
- Handles on equipment (e.g., athletic equipment, classroom bins)
- Push buttons on copy machines
- Shared toys
- Shared telephones
- Shared devices such as computers, computer keyboards, and mice
- Toilets, urinals, mirrors, stalls
- Sinks and faucets
- Carpets (vacuum)

### **INFORMATION REGARDING VACUUMING**

After cleaning and disinfection, the following recommendations may help reduce the risk to workers and other individuals when vacuuming:

- Consider removing smaller rugs or carpets from the area completely, so there is less that needs to be vacuumed.
- Use a vacuum equipped with a high-efficiency particulate air (HEPA) filter, if available.
- Do not vacuum a room or space that has people in it. Wait until the room or space is empty to vacuum, such as at night, for common spaces, or during the day for private rooms.
- Consider temporarily turning off room fans and the central HVAC system that services the room or space, so that particles that escape from vacuuming will not circulate throughout the facility.

### **INFORMATION REGARDING CLEANING FLOORS**

If a classroom's floors are laminate, mix equal parts water and non-toxic floor cleaner, and mop back and forth starting from one corner of the room and working your way to the opposite corner. Allow the floor to dry before reassessing and cleaning any stubborn grime that did not come out with the first mopping. For stubborn stains on laminate flooring, mix equal parts white vinegar and water, dampen a clean mop, and mop the stain or dirt vigorously.

### **INFORMATION REGARDING FOGGING**

After school hours, once all students and staff have departed the building, maintenance staff will fog the school with the EPA Registered DD-5000 Germicidal Disinfectant Concentrate. All safety guidelines and precautions will be followed.

# APPENDIX C

## ATHLETICS AND SPORTS/PLAY

---

### **SOUTH CAROLINA INDEPENDENT SCHOOL ASSOCIATION ATHLETICS PHASES:**

[https://www.scisa.org/images/pdf-files/athletics/Updated\\_Return\\_to\\_Practice\\_Chart.pdf](https://www.scisa.org/images/pdf-files/athletics/Updated_Return_to_Practice_Chart.pdf)

### **CONSIDERATIONS FOR YOUTH SPORTS FROM THE CDC:**

<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/youth-sports.html>

### **MAINTAINING HEALTHY ENVIRONMENTS FOR SPORTS, PE, AND PLAY:**

#### **CLEANING AND DISINFECTION**

- Clean and disinfect frequently touched surfaces on the field, court, or play surface (e.g., drinking fountains) at least daily, or between uses as much as possible. Use of shared objects and equipment (e.g., balls, bats, gymnastics equipment) should be limited, or cleaned between use by each individual if possible.
- Develop a schedule for increased, routine cleaning and disinfection.
- Identify an adult staff member or volunteer to ensure proper cleaning and disinfection of objects and equipment, particularly for any shared equipment or frequently touched surfaces.

#### **SHARED OBJECTS**

- Discourage sharing of items that are difficult to clean, sanitize, or disinfect. Do not let players share towels, clothing, or other items they use to wipe their faces or hands.
- Make sure there are adequate supplies of shared items to minimize sharing of equipment to the extent possible (e.g., protective gear, balls, bats, water bottles); otherwise, limit use of supplies and equipment to one group of players at a time and clean and disinfect between use.
  - Keep each player's belongings separated from others' and in individually labeled containers, bags, or areas.
  - If food is offered at any event, have pre-packaged boxes or bags for each attendee instead of a buffet or family-style meal. Avoid sharing food and utensils. Offer hand sanitizer or encourage hand washing.

#### **VENTILATION**

- If playing inside, ensure ventilation systems or fans operate properly. Increase circulation of outdoor air as much as possible, for example by opening windows and doors. Do not open windows and doors if doing so poses a safety or health risk (e.g., risk of falling or triggering asthma symptoms) to players or others using the facility.

#### **MODIFIED LAYOUTS AND SOCIAL (PHYSICAL) DISTANCING**

- Identify adult staff members or volunteers to help maintain social distancing among youth, coaches, umpires/referees, and spectators (if state and local directives allow for spectators).
- Space players at least 6 feet apart on the field while participating in the sport (e.g., during warmup, skill building activities, simulation drills)
- Discourage unnecessary physical contact, such as high fives, handshakes, fist bumps, or hugs.
- Prioritize outdoor, as opposed to indoor, practice and play as much as possible.

- Create distance between players when explaining drills or the rules of the game.
- If keeping physical distance is difficult with players in competition or group practice, consider relying on individual skill work and drills.
- Encourage players to wait in their cars with guardians until just before the beginning of a practice, warm-up, or game, instead of forming a group.
- Limit the use of carpools or van pools. When riding in an automobile to a sports event, encourage players to ride to the sports event with persons living in the same household.
- If practices or competition facilities must be shared, consider increasing the amount of time between practices and competitions to allow for one group to leave before another group enters the facility. If possible, allow time for cleaning and/or disinfecting.

### **PHYSICAL BARRIERS AND GUIDES**

- Provide physical guides, such as signs and tape on floors or playing fields, to make sure that coaches and players remain at least six feet apart.

### **COMMUNAL SPACES**

- Close shared spaces such as locker rooms, if possible; otherwise, stagger use and clean and disinfect between use.
- Limit the number of players sitting in confined player seating areas (e.g., dugouts) by allowing players to spread out into spectator areas if more space is available (e.g., if spectators are not allowed).